

Taupaki School

Cottle Road

RD 2

Henderson

Tel: 09 810 9855

Fax: 09 810 9851

Mob: 021 647 303

Email: principal@taupaki.school.nz



Stephen Lethbridge
Principal

13 July 2010

Dear Applicant

Thank you for your interest in teaching at Taupaki School.

We value the time and effort you will take in completing your application. This position is about inspiring others through example. We are looking for a skilled teacher who can make a difference in the classroom as well as across the school. Your energy, passion and enthusiasm for life long learning will be a major consideration in making a successful application.

Included in this application package is:

- ✓ a copy of the advertisement
- ✓ a timeline of the process
- ✓ a description of the school
- ✓ Information about our direction
- ✓ an Application Form
- ✓ a Person Specification

We want the best person for our children. As a Principal I value distributed leadership as we all have a leadership role in creating a school that is a home for the mind. The successful applicant will be a key player in helping the school move forward. Taupaki School is a great place to teach, our children are eager and ready to learn, more importantly they are ready to be inspired by you.

I wish you well in your application and would welcome applicants who wish to visit the school, please contact Carole Newman-Watt in the school office on 810 9855 to make an appointment.

Yours sincerely

Stephen Lethbridge

Position Information

Advertisement

Permanent Scale A Teacher in the Technology Centre (Y7&8)

We want a dynamic and inspiring teacher in our Technology Centre commencing term four, 2010. We are a well resourced full primary school just 25 mins from Auckland's CBD.

Strength in Hard Materials Technology and current knowledge of NZC in relation to technology education is a distinct advantage. We value creativity and innovation. Our core purpose is to nurture and inspire.

We have engaged and motivated students from six client schools. We are committed to providing you with a quality environment in which to grow.

Application details:

Applications close 5pm Friday 13th August. Application packs are available via the school office, Phone 09 810 9855 or email office@taupaki.school.nz or under Employment Opportunities on www.taupaki.school.nz

Timeline

Position Advertised

- | | |
|--------------------------------|------------------------------------|
| ✓ Online via Education Gazette | Tuesday 13 th July 2010 |
| ✓ Education Gazette | Monday 26 th July 2010 |
| | Monday 9 th August 2010 |
| ✓ Taupaki School Web Site | Tuesday 13 th July 2010 |

Applications Close

13th August at 5.00pm

Short list Meeting

16th August

Short List Applicants Notified

17th August

Interviews

19th through 24th August

Confirmation of Appointment

26th August 2010

Anticipated start date

Day One of Term 4

11th October 2010

A Description of the School...

Taupaki School is a well resourced full primary school situated 7 minutes drive from the end of the north western motorway. It has a roll of between 260 and 270 students and is classified as a decile 10 U4 school.

We will have 12 classrooms and an attached technology centre that services 6 client schools in the local area.

We have had successful ERO visits in 2006 and 2009. We are a member of the Teacher Designed Schools Network, joining in 2007 (refer to the information about TDS in this pack)

Organisation

We have four teams at Taupaki School, Junior, Middle, Senior and Technology Centre. We have a collaborative approach to planning that focuses on Big Picture Contexts that will encompass the term. The successful applicant will teach in the Technology Centre and initially be responsible for delivering Hard Materials Technology to Year 7&8 students from our six client schools. Class sizes are small and you have each class for a whole day, enabling you to maximise learning with your children.

Professional Learning

You must be committed to learning, deeply committed. We want children to become life long learners and if we expect that of our children we should expect that of ourselves. Professional Learning is linked to school development. You will be encouraged to try things that are different, to experiment on the fringe, to innovate. You should feel free to make mistakes, to be confused and to become frustrated as you tackle new ideas and ways of doing things. You should also be allowed to experience the ecstasy of learning before moving on to something new. As a Principal my job is to provide you with the opportunity, support and resources that will allow you to shine. My job as a Principal is to help you create the school of your dreams, part of your job is to dare to dream and think about what is possible. We have engaged Brenda Weal from Evaluation Associates to work alongside our Technology Centre to ensure that we are providing the very best programmes for our students.

Our Learning Environment

Our students are waiting to be inspired by you. We have children who are engaged, motivated learners who want to learn in a powerful way. As a school we are committed to formative assessment practices that underpin our learning and teaching. We value the use of data to inform your teaching and are committed to growing a child's capacity to reflect on their learning through student led conferencing.

Our online learning environment is developing and KnowledgeNET will be a major resource for our community in the coming years.

Our community is supportive of the school, its students and teachers. You will be valued here. You will be challenged here. You can expect a high level of support from the BoT, PTA and parent community. We are a community at Taupaki School.

We are going to be busy!

Our Envisioned Future

A vivid description

At Taupaki School, Students, Staff, BoT, Parents and the Community are all vital contributors to the life and work of the school. Their contributions ensure that we perform at the highest levels possible. We communicate openly; making sure that the shared vision is paramount. Leadership is a key feature of our school. Great leadership abounds in all areas from students to teachers. A mentoring system is in place to maintain continuity and develop leadership capacity. Succession and promotion of leaders is important. Above all else we have a strong belief in ourselves and reflect upon what we do. We want to be here because Taupaki has strong purpose. Our children's best interests are always at the forefront of our minds

Engaged teachers and children use 21st Century tools to support learning. Thinking skills and creativity are taught and valued. Our programmes make us leaders in education. Teaching spaces are designed to maximise learning for all children. Our teachers are encouraged to grasp the teachable moment, drawing on topics and events that happen to our children, in our school and the wider community. There is a sense of fun, the sound of laughter and an infectious love of learning which is obvious to all.

Superior levels of literacy and numeracy reflect our dedication to these key building blocks for learning. Taupaki students are respectful and tolerant of individual differences; they understand that each person brings a variety of capabilities and strengths resulting in positive outcomes for all. Our children have high self-esteem, they have pride in all that they do and have a strong belief in their ability to learn in any context. Our emotional environment is one where we all feel safe; we have no tolerance for bullying. Our children are stimulated by all that is around them, and most importantly by people modelling a passion for learning. Our children will always seek opportunity to learn

Our school is visually stunning, it is beautifully planned and most importantly it 'works' for us. It is functional because we have input into all aspects of design. We value space, both inside and out. We are proud of our performing arts centre that recognises the valuable contribution that special people make to enrich our lives. Taupaki is at one with nature and the environment. We develop lifestyle skills and reduce our impact on the environment through sustainable practices. Teachers and students have a great respect for their physical environment because they have taken a positive role in caring for it.

Professional learning is the key to ensure that we are innovative. School wide, team and individual learning pathways enable us to personalise learning for our students. We seek to give students experiences so that they can learn by doing, making sure that these experiences are relevant, purposeful and real. Quality family time is valued. We support our staff and enable them to attend conferences and events that contribute to our shared picture of learning. Our teachers lead balanced lives with an effervescence that our children feed from.

We use data to assess progress and promote further learning. Learning intentions are measurable and linked to learning outcomes. Data is communicated effectively so that parents can understand what this means for their child. Students must own their learning and therefore their input is encouraged. We provide students with as many learning opportunities and choices as possible.

Taupaki School lives its values and beliefs. We love learning and value different perspectives. As a result, we are open to alternative ways of doing things and we listen to all points of view. We are collaborative. We care about each other: a trusting, caring, supportive bond exists between us all. We take the education of our students seriously, and most importantly, we celebrate learning and success.

Our Direction

With the introduction of the revised curriculum and the National Standards this year we can all see that we are in an exciting time of educational change. One thing is certain in life and that is things change. When faced with this precept it is important to focus on what really matters. What matters to us is what it means to be an effective learner. We made a lot of progress in 2006 in identifying important mental models of effective learning from three viewpoints – student, teacher and parent. This ground work gives us a common understanding about what is important.

As a staff have begun a journey. We do not know where it will take us. We cannot tell you what programmes will be in place when we get there. We can tell you that it will be a powerful place of learning for all. We can say that we will create our dream school based upon quality research undertaken by the people who matter most, our teachers. We can say that it will be the school that is described in our vision statement.

Teachers have the most personal practical knowledge about how to create a school where they can teach in powerful ways. We will be using that knowledge combined with that of leading theorists and practioners from all over the world.

We do know that we need to look at the big picture when developing a curriculum. Since 2007 this has taken the form of Term Big Picture Learning Concepts that have enduring understandings. These understandings can be seen as a catch phrase “*What is the residue? What learning do we want to remain with us in 5, 10 or 20 years time?*” In these Big Picture Contexts teachers will be encouraged to teach to their passion, to be creative. Gone are the days of ticking off achievement objectives, we will not bow to coverage. Coverage waters down the important and eats learning time for little or no reward.

We want passionate learners and passionate learners need passionate teachers. We all need to find our voice and inspire others and this is the primary goal of teaching at Taupaki School.

Our direction is emerging from phase three of the teacher designed schools network. The Teacher Designed Schools Network is a group of schools, no more than 52 world-wide. It has the aim of creating schools that walk the talk, that live how they teach and that recognise learning as the key to continual improvement. It is founded by Professor John Edwards and Mr Bill Martin. John is a leading researcher on thinking and learning and Bill is the best leader in education that John has ever met. These two world class leaders have been working with us for the past three years to help us become a school that learns and evolves in a powerful way.

In 2010 the main focus of our Technology Centre is to deepen our understanding of Formative Practice. We will also work away on the implementation of KnowledgeNET to our community and look at ways we can extend this to the client schools we service.

Person Specification

The primary concern for us is finding a special teacher, capable of developing enriching and engaging programmes for the students in their care. The following dimensions serve to flesh out our mental models of a special teacher, yet are by no means a complete picture.

Teaching and Learning

- ✓ Is an effective Technology teacher committed to fostering powerful learning for all
- ✓ Demonstrates expertise and has refined strategies to enable all learners to access the curriculum in order to maximise learning
- ✓ Effectively, efficiently and thoughtfully uses a wide range of resources from a variety of sources to support learning for students
- ✓ Is committed to using formative assessment as a 'backbone' for all learning
- ✓ Has an ability to inspire and motivate students to fulfil their potential
- ✓ Is willing to enrich and extend students and allow them to take their learning to where they want to go.
- ✓ Shows creativity in teaching and is not afraid to experiment at the fringe
- ✓ Has a commitment to working alongside other teachers.
- ✓ Committed to developing and refining our online learning environment using KnowledgeNET
- ✓ An interest and passion for delivering quality technology programmes

Students and Community

- ✓ Possesses a "kids first" attitude
- ✓ Fosters positive relationships between the school and all sectors of the community.
- ✓ Takes an interest in the wider corporate life of the school
- ✓ Acknowledges the importance of student, parent and teacher working toward a common goal
- ✓ Actively contributes to the greater good of the school

Commitment to Personal Learning

- ✓ Loves learning.
- ✓ Relishes challenge and action learns your way through confusion
- ✓ Understands that there are a number of ways of doing things
- ✓ Passionate about life long learning
- ✓ Has an interest or area of passion away from the school setting
- ✓ Shows to all that learning is fun
- ✓ Understands that no matter what you know it is your walk that talks
- ✓ Understands that not knowing is just as powerful as knowing
- ✓ Embraces creativity

Application for the Position of Permanent Scale A Teacher in the Technology Centre

This application form is to be completed and sent with a letter of application and current curriculum vitae to:

Mr Stephen Lethbridge
Principal
Taupaki School
14 Cottle Road
Taupaki
RD2 Henderson
Auckland 0782

Before 5.00pm on Friday 13th August 2010

Checklist...

- Application form completed
- C.V enclosed
- Letter of Application enclosed (with the correct name of the school and principal)
- Consent to Disclosure of Information form (Police Vetting) completed and signed (Please note only the form of the successful applicant will be sent away for vetting all others will be destroyed.)

IMPORTANT NOTES FOR APPLICANTS

Thank you for applying for a position with our school. Please ensure you have the person specifications in mind when completing this application.

1. Please fully complete this form personally. Read it through first then answer all questions and make sure you sign and date where indicated on the last page.
2. Attach a curriculum vitae (CV) containing any additional information. If you include written references, please note that we may contact the writers of the references.
3. We will return curriculum vitae (CV) only if you provide a stamped self-addressed envelope. CV's will be destroyed 1 month after the appointment of the success candidate.
4. Copies only of qualification certificates should be attached. If successful in your application you will be required to provide originals as proof of qualifications.
5. If you are selected for an interview you may bring whanau/support people at your own expense. Please advise us if this is your intention.
6. Failure to complete this application and answer all questions truthfully may result in any offer of employment being withdrawn or appointment being terminated if any information is later found to be false.
7. Short listed applicants will be asked to give consent to a police vet. It is a requirement in the Education Sector for all employees to be vetted.
8. In terms of a Criminal Conviction, the Criminal Records (Clean Slate) Act 2004 provides certain convictions do not have to be disclosed providing:
 - i. You have not committed any offence within 7 (consecutive) years of being sentenced for the offence and
 - ii. You did not serve a custodial sentence at any time (this would exclude serious offences such as murder, manslaughter, rape and causing serious bodily harm) and
 - iii. The offence was not a specified offence (specified offences are in the main sexual in nature) and
 - iv. You have paid any fine or costsCustodial sentences include a sentence of preventive detention and corrective training. Non-custodial sentences include fines, reparation orders, community-based sentences and suspended sentences. Please note that you are not obliged to disclose convictions if you are an eligible individual but can do so if you wish. If you are uncertain as to whether you are eligible contact the Ministry of Justice.
9. This application form and supporting documents will be held by the school. You may access it in accordance with the provisions of the Privacy Act 1993.

If you have any queries, please contact the Principal of Taupaki School.

Application for Permanent Scale A Technology Teacher

Personal Details

Surname			
First Names <small>(in full, underline preferred)</small>			
Title	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Miss <input type="checkbox"/> Other <input type="checkbox"/> (please state)		
Postal Address			
Contact Phone Number (Day)		Contact Phone Number (Evening)	
NZ registration Number		Expiry Date	
Ministry of Education Number			
Are you a New Zealand Citizen?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
If not do you have resident status or	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
A current work visa?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
Have you ever had a criminal conviction? <small>NB. Convictions that fall under the Criminal Records(clean slate) Act 2004 do not have to be disclosed</small>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
<i>If 'Yes' please detail... (continue on separate sheet if necessary)</i>			
Have you ever received a police diversion for an offence? <small>If 'Yes' please detail... (continue on separate sheet if necessary)</small>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
Have you ever been convicted of a driving offence which resulted in temporary or permanent loss of licence, or imprisonment? <small>If 'Yes' please detail... (continue on separate sheet if necessary)</small>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	

Are you awaiting sentencing or currently have charges pending? Yes No
If 'Yes' please state the nature of the convictions/cases pending

In addition to other information provided are there any factors that we should know to assess your suitability for appointment and ability to do the job? Yes No
If 'Yes' please elaborate

Have you had any injury or medical condition caused by a gradual process, disease or infection, such as occupational overuse syndrome, stress or repetitive strain injuries, which the tasks of this job may aggravate or contribute to? Yes No
If 'Yes' please detail

Do you have a current Driver's Licence? Yes No

The following information is collected for statistical purposes only.

Please tick one or two boxes that most clearly describe you

NZ European / Pakeha	<input type="checkbox"/>	Maori	<input type="checkbox"/>
Samoan	<input type="checkbox"/>	Tongan	<input type="checkbox"/>
Cook Island	<input type="checkbox"/>	Other Pasifika	<input type="checkbox"/>
Asian Ethnicity	<input type="checkbox"/>	Please state	
Other Ethnic Group	<input type="checkbox"/>	Please state	

Ethnic Identity

Educational Qualifications			
Highest Secondary School Qualification			
Tertiary Qualifications			
Qualification	Date awarded	Institution	
Employment History			
Period Worked	Employer	Position Held	
<p>Please provide the names of three people who could act as your referees. At least two of these should be able to attest to your work performance. <i>If you have included written references from people other than those listed below, we may contact the writers of those references.</i></p>			
Name	Address	Phone	Relationship
Do you agree to these referees being asked to nominate other persons who might assist in assessing your application? <i>If yes we may contact these persons.</i>			Yes <input type="checkbox"/> No <input type="checkbox"/>
Do you authorise the Principal or Delegate to make other enquiries as they see fit in relation to this application?			Yes <input type="checkbox"/> No <input type="checkbox"/>

Professional Details

Referees

The position you are seeking requires specific knowledge, skills, attributes and personal characteristics. These are stated in the person specification sheet in this application package. Even though you are attaching a C.V please bullet point below how you meet each of these attributes and abilities. If you have any questions about this section please contact the Principal, Mr Stephen Lethbridge.

Person Specification
Strand

Evidence Based Self-Evaluation

Application Details

**Teaching and
Learning**

**Students and
Community**

**Commitment to
Personal
Learning**

Your Space

Be creative... Think outside the square...

Declaration

I certify that the information I have supplied in this application is true and correct. I understand that if I have supplied incorrect or misleading information, or have omitted any important information, I may be disqualified from appointment, or if appointed, may be liable to be dismissed.

Signature

Name

Dated

Taupaki School

COTTLE ROAD
RD 2
HENDERSON
TEL: 09 810 9855
FAX: 09 810 9851
MOB: 021 647 303
EMAIL: PRINCIPAL@TAUPAKI.SCHOOL.NZ



STEPHEN LETHBRIDGE
PRINCIPAL

CONSENT TO DISCLOSURE OF INFORMATION

Licensing and Vetting Service Centre
Office of the Commissioner
PO Box 3017
WELLINGTON

I,.....
(Surname) (Fore Names)

.....
(Maiden or any other names used)

Sex..... (M/F) Date and Place of Birth.....

Nationality..... Residential Address.....

..... Suburb.....

City.....

NZ Drivers Licence Number.....

hereby consent to the disclosure by the New Zealand Police of any information they may have pursuant to this application, to Taupaki School. I understand that any record of criminal I might have will automatically be concealed if I meet the eligibility criteria stipulated in Section 7 of the Criminal Records (Clean Slate) Act 2004.

Signed.....

Date.....

COMMENTS OF THE NEW ZEALAND POLICE